

Progress Reports – Viewing Student Grade Column and Progress Report Screen at the Same Time

To see student grades while you are selecting students for progress reports,

Select “Progress Report” from the drop down list.

1. Click on the Magnifying Glass with Paper
2. Click OK

You now have two windows open, the GradeBook and the progress report viewer. Pull the Progress Report window to the right so that you can see the student grade column as well as the progress report.

PLEASE NOTE THAT ON THIS ILLUSTRATION, ANY STUDENT SPECIFIC INFORMATION HAS BEEN BLOCKED OUT WITH THE GREY BOX.

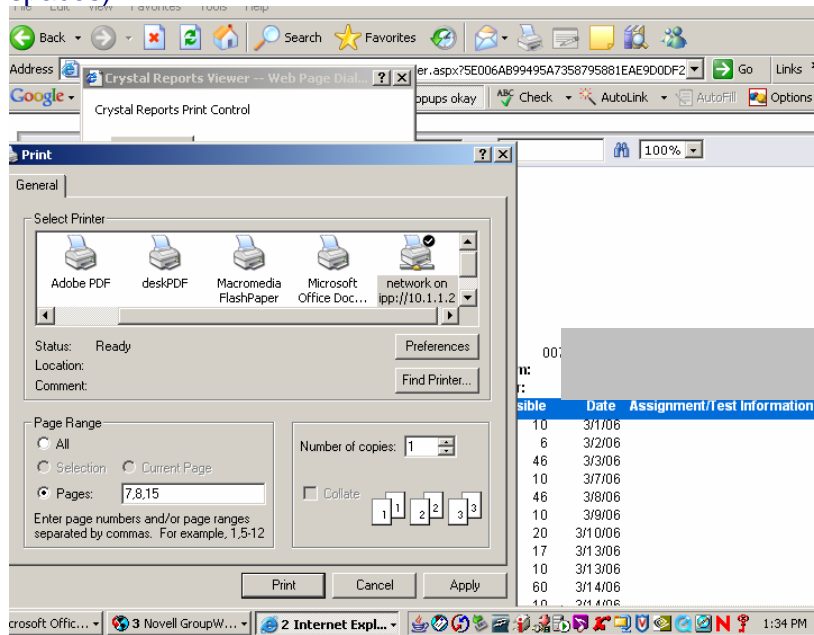
The screenshot shows two overlapping Microsoft Internet Explorer windows. The top window displays a GradeBook interface with a table of student names, average scores, and grades. The bottom window displays the SDSReportViewer interface with a progress report for a student named 'Science'.

Student Name	Avg	Grd
WMAR I	62.95	D 2
DA M	96.10	A 3
ITINE A	83.29	B 2
PHER D	89.97	A 3
TIN P	80.66	B 2
IC	94.15	A 3
DA M	80.52	B 2
RIA O	71.03	C 2
HOLAS G	90.25	A 3
ELC	69.64	C 2
MBER M	93.87	A 3
ET A	91.12	A 3
ISSA L	87.47	B 3
VIN K	79.39	C+ 2
RICIA K	93.87	A 3
CK J	72.98	C 2
JINE A	92.76	A 3
CHAE L A	94.15	A 3
LEY D	79.94	B 2
	87.74	B+ 3

The bottom window shows the SDSReportViewer interface with a progress report for a student named 'Science'. The report includes a table of assignments and test information.

Cat.	Description	Earned	Possible	Date	Assignment/Test Information
0	7-3 Notes	0	10	3/1/06	
0	7-3 Review Questions	3	6	3/2/06	
1	Natural Selection Lab	24	46	3/3/06	
0	Chapter 7 Study Guide (Co	5	10	3/7/06	
3	Chapter 7	37	46	3/8/06	
0	9-1 Notes (Comp)	6	10	3/9/06	
0	9-1 Review Questions	16	20	3/10/06	
0	Classification Wkst	5	17	3/13/06	
1	Chip Lab	7	10	3/13/06	
5	Genetic Presentation	40	60	3/14/06	
0	9-2 Notes (Comp)	10	10	3/14/06	

Click on the printer that is on the progress report, not the printer from Internet Explorer. In the Print Range area, click on the circle next to pages, and then type in the page numbers for the students you want to print, separate page numbers by a comma (no spaces).



Click Print to print the selected reports.